

# Kujawska Szkoła Wyższa we Włocławku



## Cuiavian University in Włocławek

Scientific and pedagogical internship

### **Mechanisms of improving the professional competences of public management and administration specialists: the experience of the Republic of Poland**

Włocławek, the Republic of Poland  
May 29 – July 9, 2023

*Academic staff of higher education institutes, research associates of scientific establishments, doctoral candidates, postgraduate students, applicants, students, who have or obtain public management and administration education, are invited to participate in the internship.*



Workload of the internship has **6 credits ECTS (180 hours)** and distributed 6 hours each day for 6 business weeks.

Every internship participant receives *a certificate* of completion of a scientific and pedagogical internship (in two languages with the specification

of the hourly program) and a printed collection of abstracts.

The certificate of completion is a document confirming completion of the scientific and pedagogical internship in a scientific institute of EU country and which is necessary for obtainment of academic rank of Associate Professor, Professor and Senior Research Fellow, according to paras. 2.1, 2.2, 2.3, 2.5, 2.7 of Procedure for awarding degrees to



academic staff (given the latest amendments under the [Order of the MES of Ukraine](#) No. 322 dated 17.03.2021) as well as for licensing and accreditation of educational services.

**Form of participation:** distant.

**Language:** Polish, English, Ukrainian.

## ➤ Organising Committee

dr **Marcin Mańkowski**,  
Cuiavian University in  
Wloclawek;

dr **Adam Pieńkowski**,  
Cuiavian University in  
Wloclawek.



## ➤ Registration procedure

1) participants should [fill in an application form](#) and send abstracts meeting the scope of activities at an education or research institution of Ukraine to [pub.adm@cuesc.org.ua](mailto:pub.adm@cuesc.org.ua) before **May 26, 2023 (inclusively)**;

2) send a scanned copy of payment confirmation of the organizing fee after receiving payment details.

**RE: FOR INTERNSHIP IN PUBLIC ADMINISTRATION.**

Participation in the scientific and pedagogical internship without research and methodological report is impossible.

On July 31, 2023, the collection of abstracts and certificates will be sent to the participants at the postal addresses indicated in the form.



## ➤ Academic integrity

The Organizing Committee guarantees high-quality anonymous peer-review of each contribution. All internship abstracts are subject to checking for plagiarism using [StrikePlagiarism.com](https://StrikePlagiarism.com) by the Polish company [Plagiat.pl](https://Plagiat.pl).



## ➤ Zoom lecture

**English Zoom lecture** is planned under the framework of the internship.

**Date:** 26 June, 15:00 (Kyiv time).

All participants of the internship receive a link to the online lecture after covering the internship fee. The lecture will be saved.

**Speaker:** **mgr Joanna Skiba**, Expert in Adult Education and E-Learning (the Republic of Poland).

**Topic:** **“We are all special-inclusion and support for students with special needs in and out of the classroom”**.

**Language:** **English**.



Joanna about her lecture: *In the lecture I will offer deep understanding of class dynamics, students' wellbeing and learning success in the inclusive education.*

## ➤ Requirements for Abstracts

*Pay attention to the fact that the topic of the scientific and methodological report should concern the peculiarities of specialists in the field public management and administration, the system of higher education in Ukraine and the EU, the formation of knowledge and skills of specialists in the field of public management and administration etc.*

- Volume – from 2 to 5 pages A-4 exercised in Microsoft Word for Windows 2000, 2003, 2007; 2010; 2015; 2019.

- Type font – Times New Roman, size – 14; line spacing – 1,5; first line indent – 1,25 cm; fields – 2 cm.

- Sequence of materials in abstracts: title (capital letters, font – semi-bold); author’s surname and initials (font – semi-bold); academic degree, rank (if any), post, place of employment (study); text.

- A file should be titled in accordance with participant’s surname and initials (for example: Stetsenko L.P.\_abstracts).

- References (without repetitions) are at the bottom of the text taking into account the National Standard of Ukraine [DSTU 8302: 2015 “Information and documentation. Bibliographic reference. General principles and rules of composition”](#).

Citations in the text should be marked with numerical order of a source according to the list and page (pages) number, for example [5, p. 26].

## ➤ Prohibition on using the aggressor state’s scholarly papers

Languages: Ukrainian, English, and Polish. It is prohibited citing and including in the reference list Russian-language publications published in any country, including papers written in other languages but published in russia and belarus.

## ➤ Example of Abstract

### Освітні програми з публічного управління та адміністрування у міжнародній практиці

**Бойко А. В.**

доктор економічних наук,

професор кафедри публічного управління

та адміністрування

Київський національний торговельно-економічний

університет

м. Київ, Україна

В Україні спеціальність «Публічне управління та адміністрування», за якою здійснюється підготовка здобувачів вищої освіти, запроваджено у 2015 р. і до 2016 р. спеціальність відносилася до галузі знань «07 Управління та адміністрування» [1].

<...>

#### Література:

1. Про затвердження переліку галузей знань і спеціальностей, за якими здійснюється підготовка здобувачів вищої освіти : Постанова Кабінету Міністрів України від 29 квітня 2015 № 266 / Верховна Рада України. URL: <https://zakon.rada.gov.ua/laws/show/266-2015-n#Text> (дата звернення: 21.07.2022).

## ➤ Representative Office in Ukraine

Center for Ukrainian and European Scientific Cooperation  
(*according to signed international cooperation agreement with  
Cuiavian University in Włocławek*)

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for Ukrainian and European  
Scientific Cooperation